

This document is to be signed by the assigned academic adviser of the student at Illinois Tech, so that his/her home institution has evidence of the courses registered for and the study plan for his/her 1-year Master's degree program at Illinois Tech.

Name of student: _____

Illinois Tech ID Number: _____ **Degree program at Illinois Tech:** _____

Period of study: 20 _____ to _____

Sending institution: _____

Receiving institution: Illinois Institute of Technology, Chicago, USA, 10 W. 35th Street, 19th Floor, Chicago, IL 60616, USA

Type of program: 1-year Master's degree program **Research project included:** ☐ Yes ☐ No

If Yes, is the project required by the home institution? **Please check one:** ☐ Optional or ☐ Required

NOTE: The student must register for at least 1 credit hour in the summer, if the research project requirement for the home institution's degree program(s) will be concluded during that semester or continued through the following semester. If a letter grade is required by the home institution, the project course number should be xxx597. If a letter grade is not required, the project course may be xxx 594 or its equivalent (Pass or Fail)

Semester #1 (*i.e. Fall 2022*): _____

Course code	Name of course	No. of US credits
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Semester #2: _____

Course code	Name of course	No. of US credits
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Semester #3: _____

Course code	Name of course	No. of US credits
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

For the Student:

Please check one:

- ☐ When signing this form I, the student, undertake to observe, respect and follow the rules of the host institution's academic and other requirements (*only applies to students who have completed a Bachelor's degree at the partner school—home institution*)
- ☐ When signing this form I, the student, pursuing the double degree Master's program, undertake to observe, respect and follow the rules of the home institution as well as that of the host institution's academic and other requirements (*only applies to students who have completed 1 year or 1.5 years of the Master's degree at the home institution and who are completing the 2nd or final year at Illinois Tech*)

Please check one:

- ☐ Completion of the Master's degree at Illinois Tech for a period of 9 months that does not include the research project
- ☐ Completion of the Master's degree at Illinois Tech for a period of 12 months that includes the research project not required by the home institution
- ☐ Completion of the Master's degree at Illinois Tech, for a period of 12 months, that includes the research project required by the home institution.

By signing this form, I, the student, agree to follow the required number of hours and/or minimum period and guidelines for the research project required by my **home institution and, to fulfill and successfully complete all the Master's degree requirements at the host institution.** Failure to do so will result in a Failing grade(s) where applicable, and/ or an Incomplete academic record at the host institution, that **will not** be recognized by the home institution.

Signature of student: _____ Date : _____

For the Illinois Tech Academic Adviser:

The signature of the Illinois Tech academic adviser only confirms the list of courses for which the student has registered this current semester, and courses that s/he intends to take in the subsequent semester at Illinois Institute of Technology, Chicago. **The courses for the subsequent semester may be changed/modified which will necessitate a completion of a similar form for the subsequent semester(s).**

Signature of Illinois Tech Academic Adviser: _____

Name: _____

Email address: _____ Date: _____

Approval of the Sending Institution:

Name: _____

Signature of the designated authority for such matters, at the Sending Institution:

Signature: _____ Date: _____

N.B. Any change in course number/specialization in the following semester, will require a re-submission of the form reflecting the changes pertinent to that semester.