How to nominate Erasmus students at the University of Bonn?

Information for incoming students and their Erasmus coordinators

The nomination and application is one single process at the University of Bonn and is done via an online system.

APPLICATION DEADLINES:

15 May for 1st semester (winter semester) or the full academic year
1st November for 2nd semester (summer semester)

Instructions for nomination/application at the University of Bonn:

Please understand that the International Office is only able to answer questions that cannot be clarified by the registration guide and the following explanations.
Step 1: Student fills in his/her data for the online registration

The student follows the necessary steps for the registration. They are explained this registration guide. All information and instructions can be found on our website as well: https://www.uni-bonn.de/studying/international-students/erasmus/copy_of_how-to-apply

In case of technical problems contact Lieselotte Brandis (incoming-assist@uni-bonn.de) or Carina Rong (erasmus-incoming@uni-bonn.de).

Step 2: Coordinator signs the application form – student uploads it into account

☑ The student is asked to print the nomination form at the end of the registration process
☑ The Coordinator from the home university needs to sign the document
☑ The student uploads a scan of the signed nomination form into his/her Mobility-Online account at the University of Bonn until the application deadline, at the latest.

Application Deadline
Winter Term: May, 15th
Summer Term: November, 1st

Step 3: Confirmation Erasmus Departmental Coordinator Bonn

☑ If the student is accepted, he/she will receive a confirmation by the Erasmus Departmental Coordinator in Bonn usually within 2-4 weeks after the nomination deadline.
☑ Depending on the field of study, additional documents may be required (e.g. a certificate of language proficiency). The Departmental Coordinator will notify the student about this.

ℹ️ Only after having received this confirmation, the student will have been fully accepted as an Erasmus student at the University of Bonn.

☑ 4-6 weeks after the application deadline, the International Office will send further information to the students on how to organise and prepare their arrival in Bonn.