Incoming Exchange Student Application Instructions

Fall & Academic Year Applicants

1. **Apply online** by April 1.

2. **Documents to be submitted electronically** (deadline to submit documents is April 15):
   a. **Documents to be submitted by the study abroad coordinator at the student’s home university:**
      i. Official transcript (from all past universities attended)
      ii. IELTS English proficiency scores, if applicable (see section C below)
   b. **Documents to be submitted through the online MasonAbroad application system:**
      i. Certificate of Financial Responsibility ([tips on how to fill out the CFR](#))
      ii. Proof of funding documents
         1. Fall 2019 funding total
            a. **Undergraduates:** $9,800
            b. **Graduates:** $10,900
         2. Academic Year 2019-2020 funding total
            a. **Undergraduates:** $20,000
            b. **Graduates:** $22,250
      iii. All other required signature documents, materials, and questionnaires found within the online application system
   c. **English Proficiency Scores** to be submitted through testing agency (pick one)
      i. TOEFL iBT (Testing Code: 5827)
         1. **Undergraduate:** 80 or higher (minimum of 18 in each subsection)
         2. **Graduate:** 88 points (minimum of 20 points in each section)
      ii. IELTS (scanned test score document can be emailed to Mason Program Officer by home study abroad coordinator)
         1. **Undergraduate:** 6.5 or higher (minimum of 6.0 in each subsection)
         2. **Graduate:** 6.5 total band score (minimum of 6.0 in each subsection)

Questions? Email [intlex@gmu.edu](mailto:intlex@gmu.edu).

**Universities Located in Africa, Asia, Ireland, Oceania, Russia, Scandinavia, or United Kingdom**
Dianna Leonard, Program Administrator
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**Universities Located in the Americas, Caribbean, Continental Europe (excluding Russia & Scandinavia), the Mediterranean, and the Middle East**
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1 Students are waived from submitting English proficiency scores if have completed four years (grade 9-12) of college preparatory English at a secondary school or hold a conferred bachelor’s degree or higher from a regionally accredited college or university in:
   - the U.S. or Canada (excluding province of Quebec), Commonwealth Caribbean (Antigua, Barbados, Barbuda, Belize, Cayman Islands, Dominica, Guyana, Jamaica, St. Kitts & Nevis, St. Lucia, St. Vincent & Grenadines, and Trinidad & Tobago), United Kingdom, Ireland, Australia, or New Zealand.